



March 20, 2020

The Honorable Eric Holcomb
Governor of Indiana
Office of the Governor
200 W. Washington Street, Room 206
Indianapolis, IN 46204

Dear Governor Holcomb,

We respectfully request you to consider what defines essential personnel should there be a shelter in place order from your office. It is our hope and expectation to have the local authorities, in the event of a mandatory quarantine or shelter in place, ensure that onsite property management, engineers, HVAC technicians, plumbers, electricians, elevator technicians, janitorial personnel and security personnel are to be considered “essential personnel” and not be prohibited in reporting to or servicing of a building. Commercial buildings each have systems with different requirements for maintenance. The management teams are the experts who can determine what staffing will be required for the safety and security of their properties during this time of unprecedented challenge.

We are diligently working with local authorities to provide lists with names of essential personnel for each building. Thank you for your immediate consideration of this timely matter. We hope you will take expedient action to protect the value and safety of our building infrastructure.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sarah E. Kuester', with a long horizontal flourish extending to the right.

Sarah E. Kuester
Executive Director
BOMA Indianapolis
(317) 518-7060 Direct