

JOB POSTING

BE Influential. BE Collaborative. BE Ambitious. Be all that and more at Colliers International. Join our team as a Senior Property Manager in Fort Wayne, IN.

At Colliers International, we help leaders succeed by helping them build amazing workplaces, businesses and communities around the world. We do this by thinking differently, sharing innovative ideas and offering a unique and collaborative workplace where you can succeed.

Who you are

Strong client relationships are important to you. You enjoy playing a central role in customer care by bringing superior organizational skills, attention to detail, and a positive attitude to everything you do.

As a Senior Property Manager, you will manage a commercial building – from operations and financial activities to essential relationships with our tenants and property owners. From managing service contracts and tracking bid packages to completing property inspections and making recommendations, you can share your innovative ideas to improve how we manage our commercial properties.

What you bring:

- Bachelor's degree (BA/BS).
- Minimum seven (7) years' of real estate property management or related experience.
- Proficient in Microsoft Office (MS Outlook, MS Word, MS Excel).
- Proficient in real estate software such as Yardi, MRI, etc.
- Skilled in contract and leasing agreements.
- Familiarity with building systems.
- Familiarity with lease language, budgets and gross-ups.

What success looks like:

- You develop and maintain strong relationships with property owners, tenants, vendors and contractors.

Be who you are and what you want to be with Colliers International. We'd love to meet you. Apply today to join our team.

Contact:

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